

Centre County Genealogical Society's Privacy Policy -- August 2018

1. Centre County Genealogical Society ("the Society") collects a minimal amount of personal data about you. This Privacy Policy explains what we collect, and how we use it. If you would like further information, would like to verify or correct what personal data we have that pertains to you, or would like to delete any of your personal data, please send an email to president@centrecountygenealogy.org
2. We use your email or postal address ("contact information") to communicate with you, including sending our newsletter, notice of meetings, dues reminders, etc. Our preferred means of communicating is by email; items sent by postal mail may be delayed.
3. We use your email (preferred) or postal address in conjunction with "Super Eights", to allow other researchers to contact you about surnames of common interest. If you submit "Super Eights", you agree that we may publish these surnames along with your contact information, unless you specifically request that we publish your name only, with no other contact information.
4. Aside from publishing your contact information with "Super Eights", we do not make your contact information public or give it to third parties except at your individual request. We may however, forward items of interest from third-parties to our members.
5. You may pay membership dues or purchase publications, conference registrations, etc., in person or by mail or online. When you do, we collect and retain for a period of three years, PayPal receipts or images of canceled checks as proof of payment (consistent with IRS guidance). We do not process credit card payments, nor do we receive any credit card information from PayPal or other sources.
6. Your personal data is made available only to Officers of the Society who have a need to access it to carry out their responsibilities.
7. Please note that information published prior to May 2018, e.g., in the Society newsletter, cannot be retracted. In particular, if you provided a pedigree chart in past years and gave permission then to publish it, that permission cannot be retracted. Copies of these charts are available for public inspection. If we publish these charts in electronic form in the future, any contact information on the printed charts will also be published; however, we will not publish any email contact information in any index to these charts that we publish electronically. Also, in particular, we cannot retract or retrieve from public view any contact information already published in our newsletter, e.g., in connection with Super Eights.
8. OPT-IN: By submitting your email and/or physical (postal) address information with payment for membership or publications orders, or in connection with Super Eights (with the exception in Item 3 above), you agree to our use of this personal data for the purposes described above.